

## CUSTOMER CONCERN

Please use this form to identify the issues which concern you regarding **your local Post Office**.  
We ask that you please complete all portions, and be as specific as you can.  
Thank you in advance for your cooperation.

Date \_\_\_\_\_

Customer Name \_\_\_\_\_

Address \_\_\_\_\_ **Zip** \_\_\_\_\_

Phone \_\_\_\_\_

What is the nature of your complaint or concern? (Window/Lobby, Delivery, Other) \_\_\_\_\_

When did the issue happen? (date, if known) \_\_\_\_\_

Please explain what has occurred.

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How would you like to see the problem resolved?

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Do you need a callback to follow up on this matter? \_\_\_\_\_

Thank you for your participation, and your feedback.